

**IMPORTANT INSTRUCTIONS FOR ON LINE  
APPLICATION**

**Candidates are required to go through the Information Bulletin carefully before applying for the examination.**

Once an application is received, it will be construed that the candidate agrees to all terms & conditions, rules & regulations stipulated in the Information Bulletin and in the relevant notices published by the Board for the said purpose.

**Any application not in compliance with the conditions specified in the Information Bulletin is liable to be rejected.**

1.	Application for the examination must be done online only. No printed application form is available.
2.	Ensure filling genuine application form available online at <a href="http://www.wbjeeb.nic.in">www.wbjeeb.nic.in</a>
3.	<b>It is essential to have a mobile number and a unique email ID.</b> All future communications will be sent to the registered mobile number and email ID. WBJEEB will not be responsible for non-receipt of any communication due to the mobile number and/or the email ID being wrong/non-existing/non-functional/changed or due to network condition.
4.	Once the registration details i.e., <b>name, father's name, mother's name, gender, domicile and date of birth</b> are entered and submitted, this information <b>cannot be changed/modified/edited under any circumstances.</b> Also, the information must match exactly with the school/college admit cards, mark sheets, certificates, photo identity cards, caste/category/income/EwS certificates etc. which a candidate has to produce at the time of entering the examination hall, during counselling/admission and registration with the University.
5.	Do not attempt to make any duplicate application.
6.	Do not share your application number; password, security question/answer with anyone.
7.	Upload <b>scanned</b> copy of photograph and signature as per the instructions provided in the Information Bulletin. If any candidate receives any SMS/email regarding discrepancy in photograph/ signature, he/she must take corrective action immediately <b>within one day</b> . Admit cards will not be issued if these images are illegible and thus not acceptable.
8.	If any information <b>other than</b> name, father's name, mother's name, gender, domicile and date of birth given in the application needs to be corrected, the rectification can be done by the candidate only within the notified ' <b>Correction Period</b> '. The Board cannot and will not make or allow any correction thereafter.
9.	Application fees is <b>₹3000 (Rupees three thousand only)</b> plus the Bank's Service Charges, as applicable, payable by Net Banking/ Debit Card/ Credit Card. <b>The fee once paid is not refundable under any circumstances.</b>

	<b>Do not wait for the last day to make fee payment to avoid payment failure by Bank or EPG.</b>
10.	Keep copies of <b>confirmation page, admit card</b> in safe custody.
11.	Candidates are requested to go through the Board's website ( <a href="http://www.wbjeeb.nic.in/wbjeeb.in">www.wbjeeb.nic.in/wbjeeb.in</a> ) regularly to update themselves for the latest information.
12.	For any information on required Academic Qualification in respect to admission into different University/Institution and in respect to other specific criteria issued by the Government/Regulatory bodies from time to time, the candidates are requested to regularly go through the websites of the respective University/Institution/Regulatory body and the Board's website. Board will not be held responsible by any way, if any candidate fails to aware himself/herself regularly on any updated information.
13.	For any query regarding the examination, contact:  <p style="text-align: center;"><b>The Controller of Examinations</b>  <b>West Bengal Joint Entrance Examinations Board</b>  <b>AQ-13/1, Sector -V, Salt Lake City, Kolkata-700091</b></p> <p style="text-align: center;"><b>Examination Helpdesk: -1800-1023-781, 1800-3450-050</b>  <b>Email: info@wbjeeb.in</b></p>