

# West Bengal Joint Entrance Examinations Board

AQ-13/1, Salt Lake, Kolkata – 700 091

Website: [www.wbjeeb.nic.in](http://www.wbjeeb.nic.in), [www.wbjeeb.in](http://www.wbjeeb.in)

No. WBE/CN-39/21

Dated: 30.09.2021

## NOTIFICATION for E-Counselling, JENPAS(UG)-2021

In 2014, the Government of West Bengal enacted the **West Bengal Act XIV of 2014** to form **The West Bengal Joint Entrance Examinations Board** (hereinafter called 'Board') and empowered it to conduct Common Entrance Examinations for selection of candidates for admission to undergraduate and postgraduate Professional, Vocational and General Degree Courses in the State of West Bengal and to conduct on-line counselling process or otherwise adopting a single-window approach.

And whereas,

for admission in B. Sc.-Nursing and in various undergraduate paramedical courses under WBUHS in Government/ Self-financing Colleges/ Institutions in the State, it is essential for the candidates to appear in the State Common Entrance Examination i.e., JENPAS(UG) and secure a rank in the year 2021.

And whereas,

for the academic session 2021-22, the Board after conducting the Common Entrance Test would arrange the web-based online counselling (e-counselling).

The guidelines for e-counselling and admission process for academic sessions 2021-22 are provided hereunder. Candidates registering for e-counselling must go through this Notification and notices published in this regard very carefully. Once registered, it will be construed that the candidate agrees to all terms and conditions mentioned and addendum/corrigendum/notice/timetable published time to time in this regard.

<b>Rules and guidelines</b>	
1.0	<p>a) All aspects of the counselling (registration, choice filling, allotment, payment of seat acceptance fee, provisional admission etc.) will be in centralized online process only.</p> <p>b) The counselling will be for admission in the institutes and courses as mentioned in the approved seat matrix received from the Competent Authority and published in Board's web site.</p> <p>c) Any candidate meeting the eligibility criteria and securing a rank (GMR) in the common entrance test JENPAS(UG) held for the purpose can register.</p>

	<p>d) There will be three rounds of counselling namely, Allotment, Upgradation and Mop-Up.</p> <p>e) Registration is allowed only at the beginning of <b>1<sup>st</sup> round</b>. Registration is <b>mandatory</b> for counselling and admission. <b>A non-registered candidate will NOT be allotted any seat at any round under any circumstances.</b></p> <p>f) <b>Registration fee for counselling is ₹300 only</b>, which is not refundable under any circumstances.</p> <p>g) The Board will not convert any vacant seat in any reserved categories i.e., SC, ST, OBC-A, OBC-B and PwD to general/unreserved category in any round of this counselling.</p>																																				
2.0	<p><b>Registration:</b></p> <p>a) Candidates need to provide necessary personal details, academic details, bank account details (for in case of any refund), address, etc.</p> <p>b) Candidate must provide his/her roll number and rank for JENPAS(UG)-2021 and provide following academic information.</p> <p>a. Passing status in class 12.</p> <p>b. Passing status, full marks and obtained marks in following subjects in class 12. While on 'Passing Status', choose 'NA' if the subject is not applicable.</p> <table border="1" data-bbox="384 1048 1350 1514"> <tr> <td>English (E)</td> <td>Passed / NA</td> <td>Full marks</td> <td>Obtained marks</td> </tr> <tr> <td>Physics (P)</td> <td>Passed</td> <td>Full marks</td> <td>Obtained marks</td> </tr> <tr> <td>Chemistry (C)</td> <td>Passed</td> <td>Full marks</td> <td>Obtained marks</td> </tr> <tr> <td>Biology (B)</td> <td>Passed / NA</td> <td>Full marks</td> <td>Obtained marks</td> </tr> <tr> <td>Mathematics (M)</td> <td>Passed / NA</td> <td>Full marks</td> <td>Obtained marks</td> </tr> <tr> <td>Computer science (Cs)</td> <td>Passed / NA</td> <td>Full marks</td> <td>Obtained marks</td> </tr> <tr> <td>Statistics (S)</td> <td>Passed / NA</td> <td>Full marks</td> <td>Obtained marks</td> </tr> <tr> <td>Electronics (El)</td> <td>Passed / NA</td> <td>Full marks</td> <td>Obtained marks</td> </tr> <tr> <td>Psychology (Ps)</td> <td>Passed / NA</td> <td>Full marks</td> <td>Obtained marks</td> </tr> </table> <p>c) Candidates must be cautious about all inputs provided by him/her. There is no provision in the system to make any correction except by the candidate himself/herself before final submission. Also, in any case, corrections cannot be done after the closing hours of registration. Hence if no choice is available to the candidate OR no seat is allotted due to wrong input given by the candidate, <b>WBJEEB will not be responsible for the same.</b></p>	English (E)	Passed / NA	Full marks	Obtained marks	Physics (P)	Passed	Full marks	Obtained marks	Chemistry (C)	Passed	Full marks	Obtained marks	Biology (B)	Passed / NA	Full marks	Obtained marks	Mathematics (M)	Passed / NA	Full marks	Obtained marks	Computer science (Cs)	Passed / NA	Full marks	Obtained marks	Statistics (S)	Passed / NA	Full marks	Obtained marks	Electronics (El)	Passed / NA	Full marks	Obtained marks	Psychology (Ps)	Passed / NA	Full marks	Obtained marks
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3.0	<p><b>Choice filling:</b></p> <p>a) During registration, once academic scores are given, the candidate can view all choices of institutes and courses available to him/her according to his/her eligibility criteria based on the inputs provided by him/her.</p> <p>b) BSc-Nursing seats will be available only to those who have secured a GMR</p>																																				

	<p>in nursing.</p> <p>c) After selecting institutes/courses, the candidate will arrange his/her choices <b>in order of his/her priority</b>.</p> <p>d) If a candidate does not give any choice, obviously he/she will not be given any allotment.</p> <p>e) <b>Candidates must be very judicious and cautious while selecting the choices. Candidates are advised to select maximum possible number of institutes/ branches. This ensures that he/she always gets an allotment. The candidate can always opt for UPGRADATION after accepting the current allotment. CANDIDATES ARE ADVISED THAT THEY MUST SELECT AT LEAST 20 OR MORE CHOICES.</b></p>
4.0	<p><b>Choice locking:</b></p> <p>a) Candidate must lock his/her choices within the pre-announced date. Candidate can also take a printout of his/her locked choices.</p> <p>b) If a candidate fails/forgets to lock his/her choices within the pre-announced deadline, <b>his/her last saved choices will be considered final and will be locked.</b></p>
5.0	<p><b>Round-1: Allotment.</b></p> <p>a) Allotment of 1<sup>st</sup> round will be declared on a pre-scheduled date.</p> <p>b) Allotment is given based on information provided by the candidate. <b>If at any stage it is found on scrutiny that the applicant is otherwise ineligible for the allotment, his/her allotment/admission shall be treated as cancelled.</b></p> <p>c) Candidates will login to check their allotment. The allotment status will show the institute and course in which he/she has been allotted a seat.</p> <p>d) The candidate must pay a <b>seat acceptance fee of ₹1000/-</b> (Rupees one thousand only), download the allotment letter, failing which the allotment will be cancelled and he/she will be <b>debarred</b> from any seat allotment in any future round.</p> <p>e) Thereafter the candidate must report to the allotted institute with the allotment letter and all other documents for verification, failing which the allotment will be cancelled and he/she will be <b>debarred</b> from any seat allotment in any future round.</p>
5.1	<p><b>Document verification:</b></p> <p>a) Candidates will personally report to the institute (where he/she has been allotted a seat) within the days as notified, carrying printed copies of their allotment letters and all academic and other documents for physical verification of documents.</p> <p>b) Candidates should contact the Institute and visit their web site to know their timings and detail requirements of admission.</p> <p>c) <b>While visiting the institutes, candidates must follow necessary COVID norms.</b></p>

d) Candidates must carry following documents **in original and one self-attested copy of each.**

a)	All candidates	Class 10 <sup>th</sup> admit card/birth certificate for verification of date of birth.
b)	All candidates	Class 12 <sup>th</sup> mark sheet.
c)	All candidates	Rank card
d)	WB domiciled candidates	Domicile certificate as per section 6.0, 6.1 and 6.2 of Information Bulletin. Candidates of reserved category can produce their category certificate in lieu of required domicile certificate (if they don't have). In that case, if the category certificate is rejected during verification, then domicile status will also be rejected.
f)	SC/ST/OBC-A/OBC-B candidates	Respective category certificate as per sections 7.0 and 8.0 of Information Bulletin.
g)	EWS candidates	EWS certificate.

e) Document verification can have following outcomes.

- i. Present allotment may be cancelled if the candidate is found not eligible for it by his/her actual academic scores, category certificates, etc. Such candidates will be automatically considered in next round with their revised academic scores/category etc.
- ii. If the verification is successful, the candidate will give his/her upgradation choice as YES or NO.
  1. If the candidate has been allotted a seat of his/her **first** choice, he/she has no other option but to freeze his/her seat. Such candidates must opt for NO upgradation and complete all admission formalities (PI reporting) of the respective institute and collect signed Physical Reporting Receipt. Of course, such candidates can participate in the Mop-Up round, if any. On the other hand, if the candidate does not complete admission formalities (PI reporting), he/she will be **debarred** from any seat allotment in any future round.
  2. If the candidate has been allotted a seat of his/her **second or later choices**, He/she can opt for NO upgradation if he/she wishes and complete admission procedures. Such candidates also can participate in the Mop-Up round, if any. But if the candidate opts for NO upgradation and then does not complete admission, he/she will be **debarred** from any seat allotment in any future round. He/she can also opt for YES upgradation if he/she wishes. Such candidates will be considered for possible upgradation in 2<sup>nd</sup> round.
  3. If the candidate does not exercise any upgradation options, he/she

	<p>will be considered not interested in admission and will be <b>debarred</b> from any seat allotment in any future round.</p>
6.0	<p><b>Round-2: Upgradation.</b></p> <p>a) Following groups of candidates who have already successfully registered in Round-1 will be considered in Round-2 namely,</p> <ol style="list-style-type: none"> <li>1. Those who did not get any allotment in Round-1,</li> <li>2. Those who paid seat acceptance fee, completed document verification, and opted for YES-upgradation in Round-1.</li> <li>3. Those who paid seat acceptance fee, completed document verification but allotment in Round-1 was cancelled.</li> </ol> <p>b) The allotment will be declared on the prescheduled date. Round-2 being the last and final normal round, there is no scope of further upgradation.</p> <p>c) It is essential to note that if the seat is upgraded, the earlier allotment is <b>cancelled</b>, and the seat is allotted to other deserving candidates as per merit. As such, the candidate cannot <b>reverse</b> the upgradation, i.e., he/she cannot claim his/her earlier allotment back. On the other hand, if the seat not upgraded, the earlier seat would remain reserved.</p> <p>d) There can be following outcomes of round-2 allotment.</p> <ol style="list-style-type: none"> <li>1. <u>Allotment is upgraded to candidate's 1<sup>st</sup> choice</u>: The candidate need not pay seat acceptance fee again, but he/she must download new allotment letter and report to the newly allotted institute and complete all admission formalities (PI reporting). Such candidates can participate in the Mop-Up round, if any. On the other hand, if the candidate does not complete admission formalities, he/she will will be <b>debarred</b> from any seat allotment in any future round.</li> <li>2. <u>Allotment is upgraded but to 2<sup>nd</sup> or later choices</u>.: Such candidates <b>may</b> decide to join the institute of upgraded allotment and complete all admission formalities (PI reporting) for which he/she must download new allotment letter and report to the newly allotted institute. On the other hand, they may decide <b>not</b> to join the institute of upgraded allotment. In both cases the candidates can participate in the Mop-Up round if any.</li> <li>3. <u>Allotment is not upgraded at all</u>: Such candidates <b>may</b> decide to join the institute of earlier allotment and complete all admission formalities (PI reporting). On the other hand, they may decide <b>not</b> to join the institute of earlier allotment. In both cases the candidates can participate in the Mop-Up round, if any.</li> <li>4. <u>Candidates' allotment in Round-1 was cancelled during document verification</u>: <ol style="list-style-type: none"> <li>i. The candidate must report to the allotted institute with the allotment letter and all other documents for verification, failing which the allotment will be cancelled and he/she will be <b>debarred</b> from any seat allotment in any future round.</li> </ol> </li> </ol>

	<p>ii. Document verification can have following outcomes.</p> <p>A. Present allotment may be cancelled if the candidate is found not eligible for it by his/her actual academic scores, category certificates, etc. Such candidates can participate in Mop-Up round, if any.</p> <p>B. If the verification is successful, and he/she has been allotted a seat in his/her first choice, he/she must complete admission in the institute. They can participate in Mop-Up round. Otherwise, if they do not complete admission, it will be considered that he/she is not interested in admission and will be <b>debarred</b> from any seat allotment in any future round.</p> <p>C. If the verification is successful, and he/she has been allotted a seat in his/her 2<sup>nd</sup> or later choices, he/she <b>may or may not</b> complete admission in the institute. In both cases, he/she can participate in Mop-Up round</p> <p>5. <u>Candidate did not get any allotment in Round-1 and got fresh allotment in Round-2:</u></p> <p>i. The candidate must pay a <b>seat acceptance fee of ₹1000/-</b> (Rupees one thousand only), download the allotment letter, failing which the allotment will be cancelled and he/she will be <b>debarred</b> from any seat allotment in any future round.</p> <p>ii. Thereafter the candidate must report to the allotted institute with the allotment letter and all other documents for verification, failing which the allotment will be cancelled and he/she will be <b>debarred</b> from any seat allotment in any future round.</p> <p>iii. Document verification can have following outcomes.</p> <p>A. Present allotment may be cancelled if the candidate is found not eligible for it by his/her actual academic scores, category certificates, etc. Such candidates can participate in Mop-Up round, if any.</p> <p>B. If the verification is successful, and he/she has been allotted a seat in his/her first choice, he/she must complete admission in the institute. They can participate in Mop-Up round. Otherwise, if they do not complete admission, it will be considered that he/she is not interested in admission and will be <b>debarred</b> from any seat allotment in any future round.</p> <p>C. If the verification is successful, and he/she has been allotted a seat in his/her 2<sup>nd</sup> or later choices, he/she <b>may or may not</b> complete admission in the institute. In both cases, he/she can participate in Mop-Up round.</p>
7.0	<p><b>Mop-up Round.</b></p> <p>a) Participation in Mop-Up round is optional.</p> <p>b) All registered candidates are eligible for Mop-Up round except those who have been <b>debarred</b> due to various reasons as described above and except</p>

	<p>those who have <b>'withdrawn'</b> from the counselling process.</p> <p>c) A candidate must consciously register for the mop-up round, pay a fee of <b>₹200 (Rupees two hundred only)</b> and confirm his/her willingness to participate in the mop-up round. Once a candidate confirms his/her participation in Mop-Up round, the decision <b>cannot</b> be reversed.</p> <p>d) The participants in the Mop-Up round will have to give their choices of institutes/branches afresh.</p> <p>e) The candidate must <b>cautiously note</b> that if he/she is allotted a new seat in the Mop-Up round, his/her earlier allotment/ admission is automatically cancelled, and the vacant seat is allotted to other deserving candidates. <b>The candidate can never claim his/her earlier seat back.</b> On the other hand, if the candidate had completed all necessary admission process in Round-1 or in Round-2 and does not get any allotment in Mop-Up round, his/her present seat will remain valid. That is why when such candidates select their choices in Mop-Up round, the institute/course where he/she has already completed admission does not appear in the list of choices.</p> <p>f) If the candidate has paid the seat acceptance fee (<b>₹1000</b>) in earlier rounds and a new seat is allotted in the Mop-Up round, the seat acceptance fee paid by him/her earlier will be considered for the new college. But if they had paid any other amount for admission, they must apply to that institute for any refund. WBJEEB will not have any responsibility / liability in this regard and will not entertain any communication in this connection</p> <p>g) There will be <b>only one</b> Mop-Up round and it will be the <b>last and final</b> round of counselling conducted by WBJEEB.</p>
7.1	<p><b>Mop-Up round process:</b> There can be following different outcomes of the allotment of Mop-Up round.</p> <p>a) <u>Those who completed admission in Round-1 or in Round-2:</u></p> <p>(i) If they <b>do not</b> get any new allotment, they must continue with the institute where they have taken admission.</p> <p>(ii) If they get a new allotment, they must complete admission procedure (PI reporting) of the new institute.</p> <p>b) <u>Those who did not complete admission in Round-1 or Round-2 and were eligible for Mop-Up round:</u> If they get an allotment in Mop-Up round, they must complete admission procedure (PI reporting) of the allotted institute.</p> <p>c) <u>Those who did not get any allotment in Round-1 or 2 but got an allotment in Mop-Up Round:</u> The candidate must pay seat acceptance fee and download the allotment letter. Thereafter the candidate will report to the institute for physical verification of documents. If the documents are accepted, he/she must complete the admission process.</p>
8.0	<p><b>General Rules:</b></p> <p>a) In case of first-time allotment (may be in any round) it is mandatory to pay seat acceptance fee and report to the allotted institute for document verification before any further activity.</p> <p>b) <b>The seat acceptance fee paid by candidates who completed the</b></p>

	<p><b>admission will be remitted to the last admitted institute</b> after closure of all rounds of e-counselling. In case the candidate does not want to join or continue in the institute, he/she will have to apply to that institute for any refund. WBJEEB will not have any responsibility / liability in this regard and will not entertain any communication in this connection.</p> <p>c) Whenever and wherever a candidate produces documents like allotment letter, locked choice, upgradation choice letter, provisional admission letter, physical reporting receipt etc., he/she must produce the original document printed by the 'print' link. <b>Screen shots or photographs of the screen etc. are not acceptable as any valid document.</b></p> <p>d) <b>Help Desk:</b> Candidates can contact the Help Desk (1800 1023 781, 1800 3450 050) for help/clarification/grievance if required.</p> <p>e) <b>Automatic seat category up gradation:</b> candidates may have automatic seat category up gradation in same institute and in same course if such vacancies arise.</p> <p>f) <b>Refund and withdrawal:</b></p> <p>i. If a candidate has paid seat acceptance fee and currently holding a seat, he/she can <b>withdraw</b> in any round (except the first and the last round) during the seat acceptance period. In that case, the amount in full will be refunded to him/her through on-line banking within a period of 60 days to 90 days after closure of all rounds of counselling. The candidate will not have to take any action for the same. Of course, such candidates will be <b>debarred</b> from any round after withdrawal.</p> <p>ii. If any candidate does not complete the admission process even after paying the seat acceptance fee and does not withdraw also, part of the fee is returnable as per the existing rule but subject to approval of the Board, for which the candidates must follow the <b>Refund Rules</b> given in the notice section at the web site.</p>
9.0	<b>Eligibility for admission:</b> See section 3.0, 3.1 and 3.2 of the Information Bulletin.
10.0	<b>Reservation and domicile criteria:</b> See the Information Bulletin.
11.0	<b>Seat Matrix:</b> Information on availability of seats in various institutions/ courses/ categories as provided by WBUHS and the Dept. of H&FW, Govt. of WB is given in the <b>Seat-Matrix</b> in Board's web site www.wbjeeb.nic.in.
12.0	<b>Legal Jurisdiction:</b> All matters pertaining to conduct of JENPAS(UG)-2021 e-counselling shall fall within the jurisdiction of Calcutta only. The Board will not be a party pertaining to any dispute arising in the process of admission to any course of study through JENPAS(UG)-202.

Sd/-  
(Prof. M. Saha)  
Chairman  
West Bengal Joint Entrance Examinations Board