

Step by step guidelines for registration for e-counselling, WBJEE-2021

1. Once a candidate clicks on the link for registration, the following page appears.

a) candidate must note the important instructions given in area (a)

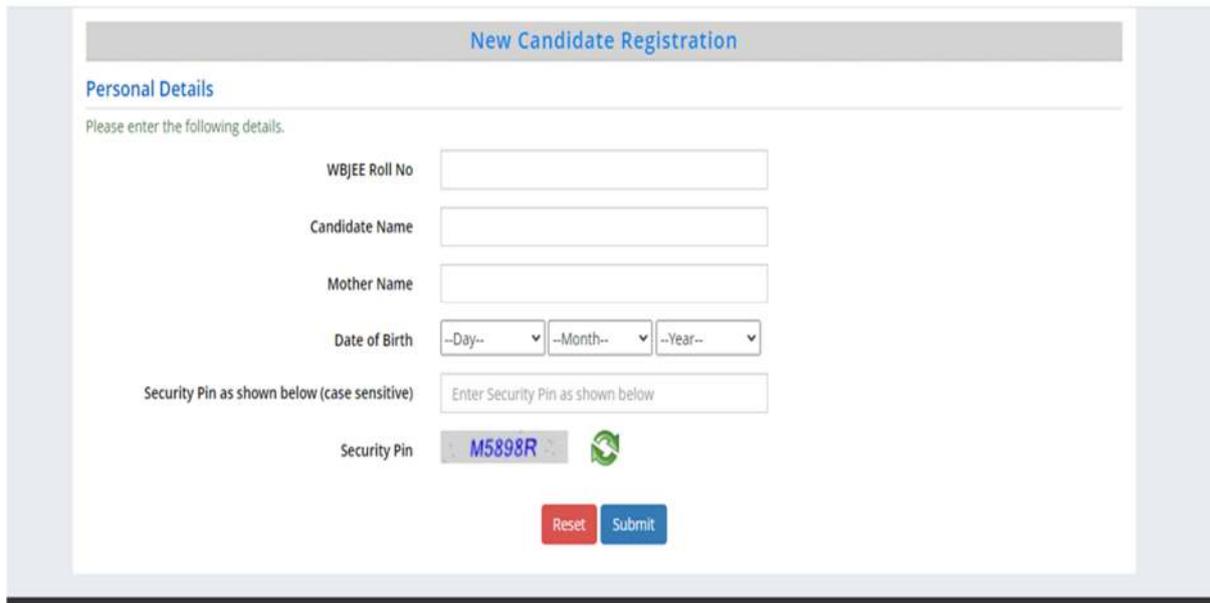
b) Area (b) is for logging in of candidates who have already registered.

c) Area (c) is for fresh registration of new candidates. The candidate clicks on the link <New Candidate Registration>.

2. Once the candidate clicks on the link<New candidate Registration>, the following page will appear.

Here the candidate is reminded of basic rules of counselling, which he must agree to and proceed.

3. Once the candidate agrees to the above, the next page appears as follows: -



New Candidate Registration

Personal Details

Please enter the following details.

WBJEE Roll No

Candidate Name

Mother Name

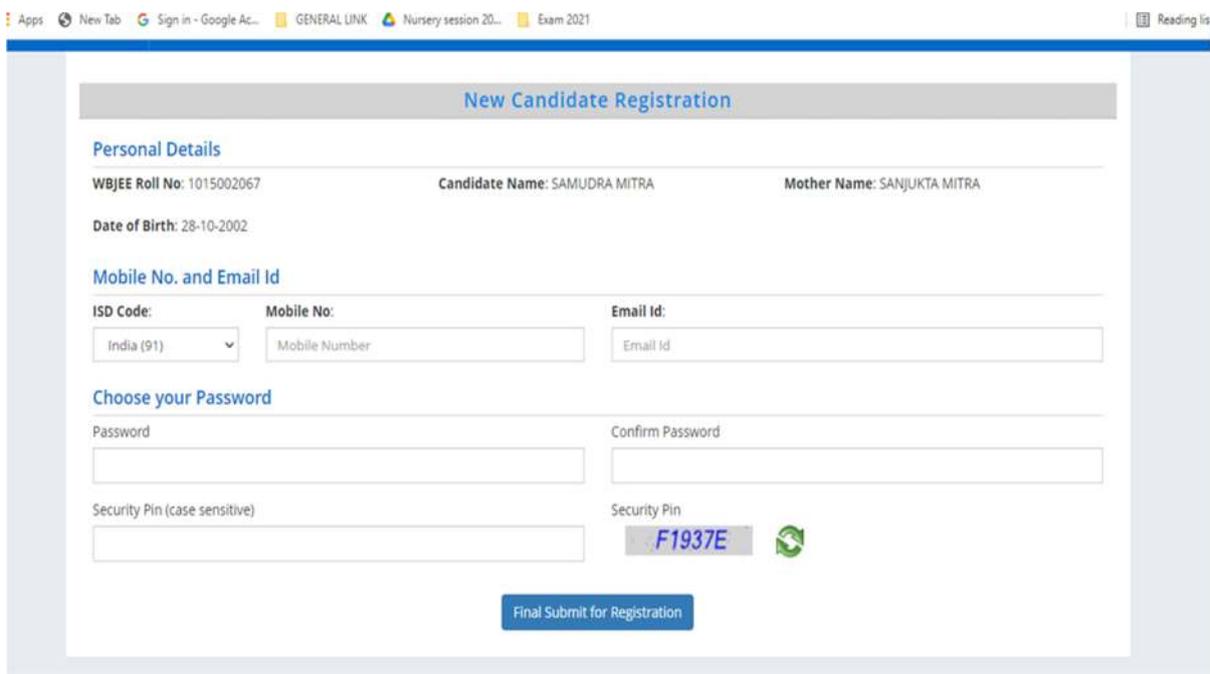
Date of Birth --Day-- --Month-- --Year--

Security Pin as shown below (case sensitive)

Security Pin **M5898R** 

The Candidate must input WBJEE Roll Number, Name, Mother's name and date of birth as shown above. Then he must enter the security PIN as shown and submit.

4. Once submitted, the following page appears.



New Candidate Registration

Personal Details

WBJEE Roll No: 1015002067 Candidate Name: SAMUDRA MITRA Mother Name: SANJUKTA MITRA

Date of Birth: 28-10-2002

Mobile No. and Email Id

ISD Code: India (91) Mobile No: Mobile Number Email Id: Email Id

Choose your Password

Password Confirm Password

Security Pin (case sensitive) Security Pin **F1937E** 

The candidate must enter mobile number, email ID, create password, enter the Security PIN as shown above and submit. Candidate must be careful to give his own phone number or the number of some phone belonging to his family. In future, all messages, OTPs etc. will be sent to this number.

5. Once submitted, the following page will appear.

The page shows that the registration is complete. The candidate can view his registration form. Now he can continue to fill the application form or log out to do the rest later. Let us consider he logs out for the time being.

Candidates should verify his mobile number and email ID through OTPs sent to his mobile and email ID.

6. The candidate clicks on the link <Fill Application Form> and following page appears.

Here the information in the upper part is taken from the system, based on the information that he entered during the application for examination. So, the candidate need not take any action.

He must only input bank account details carefully. This is the account to which any refund will be remitted online. Finally click <Save and Next>

7. Now the next page as below appears, where the candidate needs to input all academic scores.

The screenshot shows the 'Qualification Details' page of the WBJEE application portal. The page is divided into several sections:

- Navigation Menu (Left):** Includes 'Available Services' (View Registration Form, View/Edit Application Form, **Fill Qualification Details**, Fill Contact Detail, Preview & Final Submit), 'Verify Mobile No. & Email Id' (Verify Your Mobile Number, Verify Your Email Id), and 'Contact Us'.
- Header:** Shows 'Home', 'Notifications', 'Last Activity Details', 'Change Password', and 'Logout'. User information includes 'Name: TARAK DAS' and 'WBJEE Roll Number: 1013106356'.
- Qualification Details Section:**
 - Class 10th or Equivalent English Marks Details:** A table with columns: Name, Passing Status, Max Marks, and Obtained Marks. The subject 'English' is listed with a dropdown for 'Passing Status'.
 - Class 12th or Equivalent Marks Details:** Includes dropdowns for 'Passing Status', 'Passing Year', and 'Board'. Below is a table for subjects: Chemistry, Mathematics, English, and two empty rows. Columns are 'Result Mode', 'Maximum Marks', and 'Obtained Marks'.
- Footer:** Contains 'PREVIOUS' and 'SAVE & NEXT' buttons.

- Here the candidate needs to input full marks and marks obtained in 10th English.
- He must select passing year, Board, Full Marks and aggregate marks scored in 12th. The aggregate marks will be as awarded by the respective Board/Council.
- Then he needs to input marks obtained and full marks in class 12th in relevant subjects.
- In the bottom two boxes in subject column, he can select among Biology/Biotechnology and among Computer Sc/ computer Application/Technical vocational Subject.
- If any subject is not relevant, the candidate can select <Not Applicable>
- There is not 'NA' option in Physics since it is compulsory for allotment in any seat.

8. When the above information is filled in, the page looks as follows.

→ Verify your Email id

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✉ info@wbjeeb.in

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Passing Status Passed	Passing Year 2021	Board WEST BENGAL COUNCIL OF ...
Result Mode Percentage	Maximum Marks 600	Obtained Marks 400
Percentage Marks 66.67		

Subject/Year/Semester Wise Marks Details

Name	Passing Status	Max Marks	Obtained Marks
Physics	Passe	100	45
Chemistry	Passe	100	50
Mathematics	Passe	100	55
English	Passe	100	40

9. The candidate clicks <Save & Next> and the next page appears as below:-

Home
Notifications | Last Activity Details | Change Password | Log

Last Visit: Aug 9 2021 11:43PM
Name: TARAK DAS | WBJEE Roll Number: 1013106

Available Services

- View Registration Form
- View/Edit Application Form
- View/Edit Qualification Details
- Fill Contact Detail
- Preview & Final Submit

Verify Mobile No. & Email Id

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Contact Details

Correspondence Address

Premise No./Name	Sub Locality/Colony (Optional)
Locality/City/Town/Village	Country
State	District

Same As Correspondence Address

Premise No./Name	Sub Locality/Colony(Optional)
Locality/City/Town/Village	Country
State	District
Pin Code	

PREVIOUS
SAVE & NEXT

In this page the candidate enters his correspondence address and permanent address. If permanent address is same as the correspondence address, he can on <same as correspondence address>. Finally, he clicks <save & Next>.

10. When the candidate submits finally, his/her entire application is shown as below: -

Home
Notifications | Last Activity Details | Change Password | Logout

Last Visit: Aug 9 2021 11:43PM
Name: TARAK DAS WBJEE Roll Number: 1013106356

Available Services

- [→ View Registration Form](#)
- [→ View/Edit Application Form](#)
- [→ View/Edit Qualification Details](#)
- [→ View/Edit Contact Detail](#)
- [→ Preview & Final Submit](#)

Preview & Final Submit

Personal Details

WBJEE Roll No.	1013106356	Application No.	21011014940
Candidate Name	TARAK DAS	Father Name	DIPAK DAS
Gender	Male	DOB	01-08-2003
Domicile	West Bengal	Category	General

Rank Details

General Merit Rank (GMR) [B.E/B. Tech]	21
Pharmacy Merit Rank (PMR) [B. Pharma]	53

Sub Category List

Person with Disability	No
Tuition Fee Waiver	No

Qualification Details

Person with Disability	No
Tuition Fee Waiver	No

Class 10th or Equivalent English Marks Details

Subject/Year/Semester Wise Marks Details			
Name	Passing Status	Max Marks	Obtained Marks
English	Passed	100	50

Class 12th or Equivalent Marks Details

Passing Status	Passed
Passing Year	2021
Board	WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
Result Mode	Percentage
Maximum Marks	600
Obtained Marks	400
Percentage Marks	66.67

Verify Mobile No. & Email Id

- [→ Verify Your Mobile Number](#)
- [→ Verify Your Email Id](#)

Contact Us

info@wbjeeb.in

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18001023781

Technical Vocational subject	Passed	100	45
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Contact Details

Correspondence Address

Premise No./Name	FD 100
Sub Locality/Colony(Optional)	KOLKATA
Locality/City/Town/Village	KOLKATA
Country	India
State	West Bengal
District	KOLKATA
Pin Code	700008
Mobile Number	9830357608
Email Id	wbjeeb@gmail.com

Permanent Address

Premise No./Name	FD 100
Sub Locality/Colony(Optional)	KOLKATA
Locality/City/Town/Village	KOLKATA
Country	India
State	West Bengal

Sub Locality/Colony(Optional)	KOLKATA
Locality/City/Town/Village	KOLKATA
Country	India
State	West Bengal
District	KOLKATA
Pin Code	700008

Bank Details

Name of Account Holder	Account No	IFSC Code	Bank Name	Branch Name
CHOTU	9830357608	SBIN0001234	SBI	FD

Declaration

- I hereby declare that all the particulars given by me in this form are true to the best of my knowledge and belief. Any mistake / misinformation, detected at the time of admission or at any stage in future, will result in the cancellation of admission. I have read the information bulletin carefully and understood all the procedures.
- I hereby declare that all the particulars given by me in this form are true to the best of my knowledge and belief. Any mistake / misinformation, detected at the time of admission or at any stage in future, will result in the cancellation of admission. I have read the information bulletin carefully and understood all the procedures.

11. Finally, when he clicks on < Save and final submit > the following page will appear where the number of available choices is shown.

Home Notifications List Last Activity Details Change Password Logout

Last Visit: Aug 9 2021 11:43PM Name: TARAK DAS WBJEE Roll Number: 1013106356

Current Choice Filling & Locking Status

Total Available Choices	Filled Choices	Unfilled Choices	Choice Locking Status
382	0	382	Unlocked

Important Message

- 1 Registration Fee Payment is Required to Fill the Choices. Kindly Pay the required Registration Fee.

Available Services

- Pay Registration Fee
- Candidate Profile
- Available Choices
- Choice Filling
- Choice Locking
- Seat Allotment Result

System Generated Letters

- View/Download Letters

12. Then he clicks on < Pay Registration Fees > for online payment.

Home Notifications List Last Activity Details Change Password Logout

Last Visit: Aug 9 2021 11:43PM Name: TARAK DAS WBJEE Roll Number: 1013106356

Fee Payment

Fee Type: Pay Registration Fee

You are required to pay an amount of Rs. 300 /- .

Select mode of payment: Online Payment

Pay Fee Pay Fee (Demo)

Available Services

- Pay Registration Fee
- Candidate Profile
- Available Choices
- Choice Filling
- Choice Locking
- Seat Allotment Result

System Generated Letters

- View/Download Letters

13. After paid fees in online mode the following page will appear for choice filling and locking; all the available choices are shown as below. The choices are shown in alphabetical order to make searching easy. Also, the candidate can search by 'Institute Type', Institute Name, and programme.

The screenshot shows a web interface for choice filling. At the top, there is a navigation bar with links: Home, Choice Filling, Manage Filled Choices, Choice Interchange, Choice Rearrange, Multiple Deletion, Lock Choice, and Logout. Below the navigation bar, there are dropdown menus for 'All Institute Types', 'All Institutes', and 'All Programs'. A search bar is present with the text 'Enter Institute Name/Address/Pin Code or Program Name to Filter' and buttons for 'Filter' and 'Clear All Filter'. The main content area is divided into two sections: 'Available Choice(s) View with:' and 'Filled Choice(s)'. The 'Available Choice(s) View with:' section has two checkboxes: 'Institute Address' and 'Type of Institute'. Below this, it shows 'Total available choice(s) : 382'. A table lists available choices with columns for 'Institute', 'Program', and 'Action'. The 'Action' column contains green 'Add' buttons. The 'Filled Choice(s)' section shows 'Total selected choice(s) to fill : 0' and 'Total saved choice(s) : 0'. It has buttons for 'Save and Continue' and 'Save and Go to Home'. A table below shows the filled choices with columns for 'Institute', 'Program', 'Choice No.', 'Remove', 'Up', and 'Down'.

Institute	Program	Action
Cooch Behar Government Engineering College, Cooch Behar	Civil Engineering	Add
Cooch Behar Government Engineering College, Cooch Behar	Electrical Engineering	Add
Cooch Behar Government Engineering College, Cooch Behar	Mechanical Engineering	Add
Cooch Behar Government Engineering College, Cooch Behar	Electronics & Communication Engineering/Electronics & Telecommunication Engineering	Add

14. The candidate has to add choices in his choice list one by one. Then he must arrange his choices in order of priority.

The screenshot shows the same web interface as above, but with some changes. The 'Available Choice(s) View with:' section still has the same checkboxes. It now shows 'Total available choice(s) : 379'. The table lists available choices with columns for 'Institute', 'Program', and 'Action'. The 'Action' column contains green 'Add' buttons. The 'Filled Choice(s)' section shows 'Total selected choice(s) to fill : 3' and 'Total saved choice(s) : 0'. It has buttons for 'Save and Continue' and 'Save and Go to Home'. A table below shows the filled choices with columns for 'Institute', 'Program', 'Choice No.', 'Remove', 'Up', and 'Down'. The first two rows in the filled list have 'Choice No.' 1 and 2, and 'Remove', 'Up', and 'Down' buttons.

Institute	Program	Choice No.	Remove	Up	Down
Cooch Behar Government Engineering College, Cooch Behar	Civil Engineering	1	Remove	Up	Down
Cooch Behar Government Engineering College, Cooch Behar	Electronics & Communication Engineering/Electronics & Telecommunication Engineering	2	Remove	Up	Down

15. When he wants to lock his choices, the following page appears where he can lock his choices.

Home Choice Filling Manage Filled Choices Choice Interchange Choice Rearrange Multiple Deletion **Lock Choice** Logout

Name: TARAK DAS WBJEE Roll Number: 1013106356

Locking Agreement

After locking, Candidate is not allowed to make any modifications in Filled Choice(s). Please check all the Filled Choice(s) carefully before Locking.

I agree to lock my choice(s) I will lock my choice(s) later

Total Filled Choice(s) - 3 View with Institute Address View with Type of Institute

Choice No.	Institute Name	Program Name
1	Cooch Behar Government Engineering College, Cooch Behar	Civil Engineering
2	Cooch Behar Government Engineering College, Cooch Behar	Electronics & Communication Engineering/Electronics & Telecommunication Engineering
3	Govt. College of Engg. & Textile Technology, Berhampore	Electrical Engineering

16. The candidate can print his entire application and can print his choices after locking.

West Bengal Joint Entrance Examinations Board
WBJEE Counselling 2021 (Demo Counselling)

Counselling Services
Simplifying The Admission Process

Home Choice Filling Manage Filled Choices Choice Interchange Choice Rearrange Multiple Deletion **Lock Choice** Logout

Name: TARAK DAS WBJEE Roll Number: 1013106356

Lock your Choices !!

Early locking does not mean early allotment or first claim on the seat.
The seat allotment is strictly based on Rank Lists.
Choices once locked can not be changed.
Are you sure, you want to LOCK your CHOICES?

Enter Your Password:

Locking Agreement

After locking, Candidate is not allowed to make any modifications in Filled Choice(s). Please check all the Filled Choice(s) carefully before Locking.

Total Filled Choice(s) - 3 View with Institute Address View with Type of Institute

Choice No.	Institute Name	Program Name
1	Cooch Behar Government Engineering College, Cooch Behar	Civil Engineering
2	Cooch Behar Government Engineering College, Cooch Behar	Electronics & Communication Engineering/Electronics & Telecommunication Engineering
3	Govt. College of Engg. & Textile Technology, Berhampore	Electrical Engineering

The printout of locked choice looks as below. Note that, in future this printout only will be recognised by the Board. Other option like screenshot, photo images etc. are not acceptable.

Last Visit: Aug 9 2021 11:43PM

Name: TARAK DAS WBJEE Roll Number: 1013106356

Available Services

- [Candidate Profile](#)
- [Available Choices](#)
- [Choice Filling](#)
- [Seat Allotment Result](#)
- [Fee Payment Details](#)
- [Print Locked Choice\(s\)](#)

System Generated Letters

- [View/Download Letters](#)

Verify Mobile No. & Email Id

- [Fee Payment Details](#)
- [Print Locked Choice\(s\)](#)

System Generated Letters

- [View/Download Letters](#)

Verify Mobile No. & Email Id

- [Verify Your Mobile Number](#)
- [Verify Your Email Id](#)

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- 700091

Choice Locking Details

Locking Status :	LOCKED	Locking IP:	203.171.246.227
Locking Date & Time:	09/08/2021 23:53:00 PM	Locking Code :	6ECD06BCBD2CA286DB8A401ADD67F697
Round Number:	1		

Total Filled Choice(s) - 2

Choice No.	Institute Name	Academic Program Name
1	Cooch Behar Government Engineering College, Cooch Behar	Civil Engineering
2	Cooch Behar Government Engineering College, Cooch Behar	Electronics & Communication Engineering/Electronics & Telecommunication

Total Filled Choice(s) - 3

Choice No.	Institute Name	Academic Program Name
1	Cooch Behar Government Engineering College, Cooch Behar	Civil Engineering
2	Cooch Behar Government Engineering College, Cooch Behar	Electronics & Communication Engineering/Electronics & Telecommunication Engineering
3	Govt. College of Engg. & Textile Technology, Berhampore	Electrical Engineering

[Download Locked Choices Letter](#)