

West Bengal Joint Entrance Examinations Board

AQ-13/1, Salt Lake, Kolkata – 700 091

Website: www.wbjeeb.in

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Counselling N O T I F I C A T I O N – JEE(M) & Arch. Seats - 2021

In 2014, the Government of West Bengal enacted the **West Bengal Act XIV of 2014** to form **The West Bengal Joint Entrance Examinations Board** (hereinafter called 'Board') and empowered it to conduct Common Entrance Examinations for selection of candidates for admission to undergraduate and postgraduate Professional, Vocational and General Degree Courses in the State of West Bengal and to conduct on-line counselling process or otherwise adopting a single-window approach.

And whereas,

for admission into the undergraduate (UG) courses in Engineering, Technology, Pharmacy and Architecture in State-aided Universities/ University Departments, Self-financing Universities, Government/ Self-financing Colleges/ Institutions in the State, it is essential for the candidates to appear in the State Common Entrance Examination i.e., West Bengal Joint Entrance Examination (WBJEE) or the national level Common Entrance Examination (JEE-Main) and secure a rank in the year 2021.

And whereas,

for the academic session 2021-22, the Board after conducting the Common Entrance Examination would arrange the web-based online counselling (e-counselling).

The guidelines for e-counselling and admission process for academic sessions 2021-22 are provided hereunder. Candidates registering for e-counselling must go through this Notification and notices published in this regard very carefully. Once registered, it will be construed that the candidate agrees to all terms and conditions mentioned and addendum/corrigendum/notice/timetable published time to time in this regard.

The following rules and guidelines are for the counselling of

- i. WBJEE rank holders for admission into B. Arch/ Architectural Engineering courses as per the seat matrix.
- ii. JEE(Main) rank holders for the seats reserved for JEE(Main) candidates in various Engineering/Pharmacy/Architecture courses as per the seat matrix.

This phase of counselling is separate and unconnected from the counselling for WBJEE-2021 candidates already over. Candidates have to register again for this phase. Candidates must once again pay seat acceptance fee in this phase. If any candidate has

already taken admission in any college in the earlier phase and paid any other amount to the institute for admission, they have to apply to that institute for any refund. WBJEEB will not have any responsibility / liability in this regard and will not entertain any communication in this connection.

Rules and guidelines	
1.0	<p>a) All aspects of the counselling (registration, choice filling, allotment, payment of seat acceptance fee, provisional admission etc.) will be in centralized online process only.</p> <p>b) The counselling will be for admission in the institutes and courses as mentioned in the approved seat matrix received from the Competent Authority and published in Board's web site www.wbjeeb.nic.in.</p> <p>c) Any candidate meeting the eligibility criteria and securing a rank (GMR/PMR) in the common entrance test (WBJEE-2021) AND/OR in JEE(Main)-2021 held for the purpose can register.</p> <p>d) There will be three rounds of counselling namely, Allotment, Upgradation and Mop-Up.</p> <p>e) Registration is allowed only at the beginning of 1st round. Registration is mandatory for counselling and admission. A non-registered candidate will NOT be allotted any seat at any round under any circumstances.</p> <p>f) Registration fee for counselling is ₹500 only for the candidates who have only JEE(M) rank and is ₹300 for the candidates who have WBJEE-2021 ranks.</p> <p>g) The Board will not convert any vacant seat in any reserved categories i.e., SC, ST, OBC-A and OBC-B and PwD to general/unreserved category in any round of this counselling.</p>
2.0	<p>Registration:</p> <p>a) Candidates need to provide necessary personal details, academic details, bank account details (for in case of any refund), address, etc.</p> <p>b) Candidate must provide his/her roll number and rank for WBJEE-2021 AND/OR JEE(M)-2021 and also provide following academic information,</p> <ol style="list-style-type: none"> i. Full marks and obtained marks in class-X English. ii. Overall full marks and obtained marks in aggregate in class-XII as per the mark sheet. iii. Full marks and obtained marks in class-XII English, Physics, Chemistry, Mathematics, and other relevant subjects. If a subject is not applicable for any candidate, he/she may select "NA". iv. NATA qualification. <p>c) Candidates must be cautious about all inputs provided by him/her. There is no provision in the system to make any correction except by the candidate himself/herself before final submission. Also, in any case, corrections cannot be done after the closing hours of registration. Hence if no choice is</p>

	available to the candidate OR no seat is allotted due to wrong input given by the candidate, WBJEEB will not be responsible for the same.
3.0	<p>Choice filling:</p> <p>a) During registration, once academic scores are given, the candidate can view all choices of institutes and courses available to him/her according to his/her eligibility criteria based on the inputs provided by him/her.</p> <p>b) After selecting institutes/courses, the candidate will arrange his/her choices in order of his/her priority.</p> <p>c) If a candidate does not give any choice, obviously he/she will not be given any allotment.</p> <p>d) Candidates must be very judicious and cautious while selecting the choices. Candidates are advised to select maximum possible number of institutes/ branches. This ensures that he/she always gets an allotment. The candidate can always opt for UPGRADATION after accepting the current allotment. CANDIDATES ARE ADVISED THAT THEY MUST SELECT AT LEAST 20 OR MORE CHOICES.</p>
4.0	<p>Choice locking:</p> <p>a) Candidate must lock his/her choices within a pre-announced date. Candidate can also take a printout of his/her locked choices.</p> <p>b) If a candidate fails/forgets to lock his/her choices within the pre-announced deadline, his/her last saved choices will be considered final and will be locked.</p>
5.0	<p>Round-1: Allotment.</p> <p>a) Allotment of 1st round will be declared on a pre-scheduled date.</p> <p>b) Allotment is given based on information provided by the candidate. If at any stage it is found on scrutiny that the applicant is otherwise ineligible for the allotment, his/her allotment/admission shall be treated as cancelled.</p> <p>c) Candidates will login to check their allotment. The allotment status will show the institute and course in which he/she has been allotted a seat.</p> <p>d) The candidate must pay a seat acceptance fee of ₹5000/- (Rupees five thousand only), download the allotment letter, failing which the allotment will be cancelled and he/she will be debarred from any seat allotment in any future round.</p> <p>e) Thereafter the candidate must report to the allotted institute with the allotment letter and all other documents for verification, failing which the allotment will be cancelled and he/she will be debarred from any seat allotment in any future round.</p>
5.1	<p>Document verification:</p> <p>a) Candidates will personally report to the institute (where he/she has been allotted a seat) within the days as notified, carrying printed copies of their allotment letters and all academic and other documents for physical</p>

verification of documents.

- b) Candidates should contact the Institute and visit their web site to know their timings and detail requirements of admission.
- c) **While visiting the institutes, candidates must follow necessary COVID norms.**
- d) Candidates must carry following documents **in original and one self-attested copy of each.**

1.	All candidates	Class 10 th admit card/birth certificate for verification of date of birth.
2.	All candidates	Class 10 th mark sheet.
3.	All candidates	Class 12 th mark sheet.
4.	WB domiciled candidates	Domicile certificate as per section 3.4, 3.4.1 and 3.4.2 of Information Bulletin.
5.	SC/ST/OBC-A/OBC-B candidates (WBJEE-2021 rank holders)	Respective category certificate as per sections 5.2 and 5.3 of Information Bulletin.
6.	PwD candidates (WBJEE-2021 rank holders)	PwD certificate as per section 5.4 of Information Bulletin.
7.	TFW candidates (WBJEE-2021 rank holders)	Income certificate as per section 6.2 of Information Bulletin.
8.	NATA qualified candidates	Document for NATA qualification.

e) Document verification can have following outcomes.

- i. Present allotment may be cancelled if the candidate is found not eligible for it by his/her actual academic scores, category certificates, etc. Such candidates will be automatically considered in next round with their revised academic scores/category etc.
- ii. If the verification is successful, the candidate will give his/her upgradation choice as YES or NO.
 - 1. If the candidate has been allotted a seat of his/her **first** choice, he/she has no other option but to freeze his/her seat. Such candidates will opt for NO upgradation and complete all admission formalities (PI reporting) of the respective institute and collect signed Physical Reporting Receipt. Of course, such candidates can participate in the Mop-Up round, if any. On the other hand, if the candidate does not complete admission formalities (PI reporting), he/she will be **debarred** from any seat allotment in any future round.

	<ol style="list-style-type: none"> 2. If the candidate has been allotted a seat of his/her second or later choices, He/she can opt for NO upgradation if he/she wishes and complete admission procedures. Such candidates also can participate in the Mop-Up round, if any. But if the candidate opts for NO upgradation and then does not complete admission, he/she will be debarred from any seat allotment in any future round. He/she can also opt for YES upgradation if he/she wishes. Such candidates will be considered for possible upgradation in 2nd round. 3. If the candidate does not exercise any upgradation options, he/she will be considered not interested in admission and will be debarred from any seat allotment in any future round.
6.0	<p>Round-2: Upgradation.</p> <ol style="list-style-type: none"> a) Following groups of candidates who have already successfully registered in Round-1 will be considered in Round-2 namely, <ol style="list-style-type: none"> 1. Those who did not get any allotment in Round-1, 2. Those who paid seat acceptance fee, completed document verification, and opted for YES-upgradation in Round-1. 3. Those who paid seat acceptance fee, completed document verification but allotment in Round-1 was cancelled. b) The allotment will be declared on the prescheduled date. Round-2 being the last and final normal round, there is no scope of further upgradation. c) It is essential to note that if the seat is upgraded, the earlier allotment is cancelled, and the seat is allotted to other deserving candidates as per merit. As such, the candidate cannot reverse the upgradation, i.e., he/she cannot claim his/her earlier allotment back. On the other hand, if the seat not upgraded, the earlier seat would remain reserved. d) There can be following outcomes of round-2 allotment. <ol style="list-style-type: none"> 1. <u>Allotment is upgraded to candidate's 1st choice</u>: The candidate need not pay seat acceptance fee again, but he/she must download new allotment letter and report to the newly allotted institute and complete all admission formalities (PI reporting). Such candidates can participate in the Mop-Up round, if any. On the other hand, if the candidate does not complete admission formalities, he/she will will be debarred from any seat allotment in any future round. 2. <u>Allotment is upgraded but to 2nd or later choices</u>.: Such candidates may decide to join the institute of upgraded allotment and complete all admission formalities (PI reporting) for which he/she must download new allotment letter and report to the newly allotted institute. On the other hand, they may decide not to join the institute of upgraded allotment. In both cases the candidates can participate in the Mop-Up round if any. 3. <u>Allotment is not upgraded at all</u>: Such candidates may decide to join the institute of earlier allotment and complete all admission formalities (PI reporting). On the other hand, they may decide not to join the institute

of earlier allotment. In both cases the candidates can participate in the Mop-Up round, if any.

4. Candidates' allotment in Round-1 was cancelled during document verification:

- i. The candidate must report to the allotted institute with the allotment letter and all other documents for verification, failing which the allotment will be cancelled and he/she will be **debarred** from any seat allotment in any future round.
- ii. Document verification can have following outcomes.
 - A. Present allotment may be cancelled if the candidate is found not eligible for it by his/her actual academic scores, category certificates, etc. Such candidates can participate in Mop-Up round, if any.
 - B. If the verification is successful, and he/she has been allotted a seat in his/her first choice, he/she must complete admission in the institute. They can participate in Mop-Up round. Otherwise, if they do not complete admission, it will be considered that he/she is not interested in admission and will be **debarred** from any seat allotment in any future round.
 - C. If the verification is successful, and he/she has been allotted a seat in his/her 2nd or later choices, he/she **may or may not** complete admission in the institute. In both cases, he/she can participate in Mop-Up round

5. Candidate did not get any allotment in Round-1 and got fresh allotment in Round-2:

- i. The candidate must pay a **seat acceptance fee of ₹5000/-** (Rupees five thousand only), download the allotment letter, failing which the allotment will be cancelled and he/she will be **debarred** from any seat allotment in any future round.
- ii. Thereafter the candidate must report to the allotted institute with the allotment letter and all other documents for verification, failing which the allotment will be cancelled and he/she will be **debarred** from any seat allotment in any future round.
- iii. Document verification can have following outcomes.
 - A. Present allotment may be cancelled if the candidate is found not eligible for it by his/her actual academic scores, category certificates, etc. Such candidates can participate in Mop-Up round, if any.
 - B. If the verification is successful, and he/she has been allotted a seat in his/her first choice, he/she must complete admission in the institute. They can participate in Mop-Up round. Otherwise, if they do not complete admission, it will be considered that he/she is not interested in admission and will

	<p>be debarred from any seat allotment in any future round.</p> <p>C. If the verification is successful, and he/she has been allotted a seat in his/her 2nd or later choices, he/she may or may not complete admission in the institute. In both cases, he/she can participate in Mop-Up round.</p>
7.0	<p>Mop-up Round.</p> <p>a) Participation in Mop-Up round is optional.</p> <p>b) All registered candidates are eligible for Mop-Up round except those who have been debarred due to various reasons as described above and except those who have 'withdrawn' from the counselling process.</p> <p>c) A candidate must consciously register for the mop-up round, pay a fee of ₹200 (Rupees two hundred only) and confirm his/her willingness to participate in the mop-up round. Once a candidate confirms his/her participation in Mop-Up round, the decision cannot be reversed.</p> <p>d) The participants in the Mop-Up round will have to give their choices of institutes/branches afresh.</p> <p>e) The candidate must cautiously note that if he/she is allotted a new seat in the Mop-Up round, his/her earlier allotment/ admission is automatically cancelled, and the vacant seat is allotted to other deserving candidates. The candidate can never claim his/her earlier seat back. On the other hand, if the candidate had completed all necessary admission process in Round-1 or in Round-2 and does not get any allotment in Mop-Up round, his/her present seat will remain valid. That is why when such candidates select their choices in Mop-Up round, the institute/course where he/she has already completed admission does not appear in the list of choices.</p> <p>f) If the candidate has paid the seat acceptance fee (Rs.5000/-) in earlier rounds and a new seat is allotted in the Mop-Up round, the seat acceptance fee paid by him/her earlier will be considered for the new college. But if they had paid any other amount for admission, they have to apply to that institute for any refund. WBJEEB will not have any responsibility / liability in this regard and will not entertain any communication in this connection</p> <p>g) There will be only one Mop-Up round and it will be the last and final round of counselling conducted by WBJEEB.</p>
7.1	<p>Mop-Up round process: There can be following different outcomes of the allotment of Mop-Up round.</p> <p>a) <u>Those who completed admission in Round-1 or in Round-2:</u></p> <p>(i) If they do not get any new allotment, they must continue with the institute where they have taken admission.</p> <p>(ii) If they get a new allotment, they must complete admission procedure (PI reporting) of the new institute.</p> <p>b) <u>Those who did not complete admission in Round-1 or Round-2 and were eligible for Mop-Up round:</u> If they get an allotment in Mop-Up round, they must complete admission procedure (PI reporting) of the allotted institute.</p>

	<p>c) <u>Those who did not get any allotment in Round-1 or 2 but got an allotment in Mop-Up Round:</u> The candidate must pay seat acceptance fee and download the allotment letter. Thereafter the candidate will report to the institute for physical verification of documents. If the documents are accepted, he/she must complete the admission process.</p>
8.0	<p>General Rules:</p> <p>a) In case of first-time allotment (may be in any round) it is mandatory to pay seat acceptance fee and report to the allotted institute for document verification before any further activity.</p> <p>b) The seat acceptance fee paid by candidates who completed the admission will be remitted to the last admitted institute after closure of all rounds of e-counselling. In case the candidate does not want to join or continue in the institute, he/she will have to apply to that institute for any refund. WBJEEB will not have any responsibility / liability in this regard and will not entertain any communication in this connection.</p> <p>c) Whenever and wherever a candidate produces documents like allotment letter, locked choice, upgradation choice letter, provisional admission letter, physical reporting receipt etc., he/she must produce the original document printed by the 'print' link. Screen shots or photographs of the screen etc. are not acceptable as any valid document.</p> <p>d) Help Desk: Candidates can contact the Help Desk (1800 1023 781, 1800 3450 050) for help/clarification/grievance if required.</p> <p>e) Automatic seat category up gradation: candidates may have automatic seat category up gradation in same institute and in same course if such vacancies arise.</p> <p>f) Refund and withdrawal:</p> <p>i. If a candidate has paid seat acceptance fee and currently holding a seat, he/she can withdraw in any round (except the first and the last round) during the seat acceptance period. In that case, the amount in full will be refunded to him/her through on-line banking within a period of 60 days to 90 days after closure of all rounds of counselling. The candidate will not have to take any action for the same. Of course, such candidates will be debarred from any round after withdrawal.</p> <p>i. If any candidate does not complete the admission process even after paying the seat acceptance fee and also does not withdraw, part of the fee is returnable as per the existing rule but subject to approval of the Board, for which the candidates must follow the Refund Rules given in the notice section at the web site.</p>
9.0	Eligibility:
9.1	<p>For the 4-year Degree Level Engineering and Technology/ Architecture Courses in all institutes:</p> <p>Candidates qualified in the WBJEE-2021 with General Merit Rank (GMR) can participate for e-counselling. The merit-listed candidates of the JEE Main-2021 with All India Merit Rank (AIR) are also eligible for e-counselling and entitled</p>

	to participate against sanctioned seats of the Self-financing Degree-level Engineering & Technology Institutions of the State (as per the Seat-Matrix provided by the Director of Technical Education, Government of West Bengal). Architecture seats reserved for JEE(M) candidates will be allotted according their JEE(M) Paper-2 (which is meant for admission in Architecture) ranks. Also, since according to the Press Release dated 22 nd July 2021 by the Council of Architecture, JEE(M) Paper-2 rank is no more essential for admission in Architecture, candidates having JEE(M) PApr-1 rank only also will be considered for allotment in Architecture according to their Paper-1 rank. Both group of candidates of course must be NATA qualified.
9.2	For the 4-year Degree-level Pharmacy Course Candidates qualified in the WBJEE-2021 with Pharmacy Merit Rank (PMR) can participate for e-counselling. The merit-listed candidates of the (JEE Main-2021) with All India Merit Rank (AIR) are also eligible for e-counselling and entitled to participate against sanctioned seats (as per the Seat-Matrix provided by the Director of Technical Education, Govt. of West Bengal).
9.3	For all the above courses, candidates must also fulfil the eligibility criteria as is mentioned under clause 3.0 of the WBJEE-Information Bulletin 2021.
10.0	Seat Matrix: Information on availability of seats in various institutions in various branches in various categories as per the Seat-Matrix provided by the Director of Technical Education, Govt. of West Bengal is given in the counselling portals (www.wbjeeb.nic.in) and WBJEEB website (www.wbjeeb.in)
10.1	TFW Seats: As per the TFW Scheme of AICTE, up to a maximum of 5% of the approved seats which are supernumerary in nature shall be available for admission through the WBJEE-2021 based on TFW Rank for various institutions. Number of such seats available is reflected in the seat matrix. However, availability of such reserved category seats shall be restricted to students domiciled in West Bengal only. Candidates claiming such seats must submit relevant Certificate issued from the competent Authorities as given in clause 6.2 of the Information Bulletin for WBJEE-2021.
10.2	PwD (Persons with Disabilities) Seats: Reservation of seats for PwD candidates is available as per the relevant norms. The number of such seats are shown in the Seat Matrix and detail reservation criteria are given in the Information Bulletin for WBJEE-2021 under clause 5.1.3 . However, availability of such reserved category seats shall be restricted to students domiciled in West Bengal only. Candidates claiming such seats must submit relevant Certificate issued from the competent Authorities as given in clause 5.1.3 of the Information Bulletin for WBJEE-2021.
10.3	Reservation of Seats for SC/ST/OBC-A/OBC-B category of students Depending on the category of participating institutions, reservation of seats for such category of students shall be available following the guidelines

	<p>given in clause 5.1 of the Information Bulletin for WBJEE-2021.</p> <p>However, availability of such reserved category seats shall be restricted to students domiciled in West Bengal only.</p> <p>Candidates claiming such seats must submit relevant Certificate issued from the competent Authorities as given in clause 5.1.1 and 5.1.2 of the Information Bulletin for WBJEE-2021.</p> <p>Candidates having OBC certificates dated before 31.12.2009 should have them revalidated from the issuing authority, with either category OBC-A or OBC-B is to be clearly mentioned.</p>
11.0	<p>Domicile requirement:</p> <p>a) Candidate must be a domicile of West Bengal for admission to</p> <ol style="list-style-type: none"> i. Any seat in any Government aided Engineering / Technology / Pharmacy Colleges. ii. 90% for general category seats in Jadavpur University. iii. Any seat in Aliah University iv. Any seat including general category seats in B. Tech. (Dairy Technology) in West Bengal University of Animal & Fishery Sciences v. Any reserved category seat (SC, ST, OBC-A, OBC-B, PwD, TFW) in any course in any institute. <p>Criteria to be treated as domicile of West Bengal and applicable proforma of certificate is given in the Information Bulletin for WBJEE-2021 under clause 3.4.1</p> <p>Competent authority to issue domicile certificate is given in the Information Bulletin for WBJEE-2021 under clause 3.4.2</p>
12.0	<p>Legal Jurisdiction: All matters pertaining to conduct of WBJEE – 2021 e-counselling shall fall within the jurisdiction of Calcutta only. The Board will not be a party pertaining to any dispute arising in the process of admission to any course of study through WBJEE – 2021.</p>

Sd/-

(Prof. M. Saha)
Chairman

West Bengal Joint Entrance Examinations Board